



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: September 12, 2013

RE: Fire and Ambulance Responses

For this two week period: Thursday, August 29, 2013 to Wednesday, September 11, 2013
our Department has responded to the following:

Fire Calls 53

- 21 system activations
- 13 EMS assist
- 1 dispatched cancelled enroute
- 5 cooking fires
- 6 MVA
- 1 excessive heat/scorch burns
- 1 smoke/odor removal
- 3 removal of elevator victim
- 1 overpressure rupture of steam
- 1 dumpster/outside trash fire

Ambulance Calls 90

Mutual Aid by CVPH 8

BUILDING INSPECTOR'S COMPLAINT REPORT: SEPTEMBER 10, 2013

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
7/15/13	164	BOYNTON AVE	SIGNS	KP/KB	VERBAL NOTICE OF VIOLATION	CORRECTED	9/9/13
7/31/13	110	BRIDGE ST	DEBRIS ON PROPERTY	CB		CORRECTIVE ACTION IN PROCESS	
8/26/13	5	MACDONOUGH ST	FIRE PREVENTION FOLLOW UP	JM	MISCOMMUNICATION BETWEEN ALARM COMPANY AND PROPERTY OWNER	CORRECTED	8/26/13
8/28/13	103	CHAMPLAIN ST	DEAD RATS	KB		CORRECTIVE ACTION IN PROCESS	
8/28/13	21	PALMER ST	POSSIBLE OCCUPANCY ISSUE AND MANY CATS, ROOF AND PORCH NEED REPAIR	KP		CORRECTIVE ACTION IN PROCESS	
8/29/13	14	MONTCALM AVE	FLEA INFESTATION	JM	VIOLATION NOTICE ISSUED	CORRECTIVE ACTION IN PROCESS	
8/30/13		CHARLES WAY (102 MILLER ST)	GARBAGE	KP	VIOLATION NOTICE ISSUED	CORRECTED	9/4/13
8/6/13	9	MILLER ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
9/3/13	63	BRINKERHOFF ST	BRUSH	CB		CORRECTIVE ACTION IN PROCESS	
9/3/13	15	COUGH ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
9/3/13	127	COURT ST	ROOF REPAIR	CB		CORRECTIVE ACTION IN PROCESS	
9/3/13	25	LORRAINE ST	CONSTRUCTION OF STRUCTURE	JM	VARIANCE AND PERMIT ON FILE, MET WITH MR. CONLEY	NO CORRECTION REQUIRED	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
9/3/13	5112	NORTH CATHERINE ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
9/4/13	2	S ACRES RD	PARKING ON LAWN	KP		CORRECTIVE ACTION IN PROCESS	
9/4/13	9	S ACRES RD	UNREGISTERED VEHICLE	KP		CORRECTIVE ACTION IN PROCESS	
9/5/13		MAINE RD	OVERGROWN LAWN	KB		CORRECTIVE ACTION IN PROCESS	
9/5/13	50	OAK ST	TV DROPPED ON FRONT OF PROPERTY	KP	UNFOUNDED	NO CORRECTION REQUIRED	
9/5/13	21	PALMER ST	COUCH ON CITY PROPERTY	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	9/9/13
9/6/13	13	COUCH ST	TALL GRASS	CB		CORRECTIVE ACTION IN PROCESS	
9/6/13	15	COUCH ST	TALL GRASS	CB		CORRECTIVE ACTION IN PROCESS	
9/6/13	175	OAK ST	ABANDONED HOME	KP		CORRECTIVE ACTION IN PROCESS	
9/6/13	6	OAK ST	TALL GRASS	JM		CORRECTIVE ACTION IN PROCESS	

RECORDS COMMITTEE MEETING-9/5/13-5:05 P.M.

Attending: Chris Case, Richard Marks, Keith Herkalo, Jamie Parrote

Absent: Tim Carpenter, George Rabideau, Ann de la Chapelle

LIBRARY: Preliminary budget figures sent to Mayor, working with Kevin Farrington on two capital projects: the brickwork around the top of the building and replacing the concrete stairs and landing. Library has received \$22,500.00 in grant funding for the brick work and have solicited bids for the work. Need to review bids and make a decision as to how to move forward. The grant has a 25% match from the library.

Kevin has been getting bids for the stairs, including using granite instead of concrete. I asked him to hold off starting work until the September when I will be submitting a NY State Library Construction grant to fund 75% of this project. We will include electrical work that needs to be done out front, as well as the railings, and a new floor for our workroom with the provision for asbestos abatement should it become an issue. We are confident that we will receive this grant funding.

Synquest has installed our two new Kyocera bizhubs and IT has networked all of our computers to them. The next step will be to phase out all individual printers as toner supplies are depleted.

Respectfully submitted by Ann de la Chapelle, delivered to Committee by Jamie Parrote.

CITY CLERKS OFFICE: report delivered by Keith Herkalo
Keith will be retiring in the near future and has notified the Mayor. Ann(HR) is on board with this information. The job description will have to be re-written. The process will begin shortly. FYI- The City Charter states that the City Clerk reside in the City.

CHAMBERLAIN'S REPORT: Report delivered by Richard Marks
New time clock has been ordered. Chamberlains office will implement system and resolve any problems before offering it to other Departments. They hope to start doing utility bills in October; which in effect is a switch from using the Harris System going to the Munis System. Considerable cost savings will result from this conversion. This is going to be an extremely tough year to implement a budget. The next fiscal year will also present some difficulties. The first meeting of the Budget Committee is Friday September 6, 2013.

Respectfully submitted by Chris Case – Councilor-W5

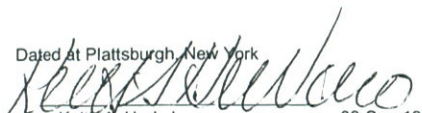
CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Aug 2013

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00	0.00
Bingo Licenses (State)	1-0632	0.00	0.00
Bingo License Fees 3%	25-2540	249.63	249.63
Building Permits	25-2555	5290.00	5290.00
Circus License	25-2502	0.00	0.00
City Code	12-1255	0.00	0.00
Code Civil Compromise	26-2614	0.00	0.00
Contractor Fees	25-2557	200.00	200.00
Dog Licenses	25-2542	440.00	440.00
State Neuter/Spay surcharge		76.00	76.00
Extract of Records	12-1255	34.75	34.75
Game of Chance Lic. (City)	25-2541	0.00	0.00
Game of Chance Lic. (State)	1-0632	0.00	0.00
Gas Permits	15-1540	0.00	0.00
Going Out of Business Lic	25-2509	0.00	0.00
Hauler's Licenses	25-2505	40.00	40.00
Housing Code	21-2110	0.00	0.00
Impound Fees	15-1550	150.00	150.00
Interest Temp	1124-2401	22.44	22.44
Jeweler's Licenses	25-2503	0.00	0.00
Marriage Licenses	25-2545	840.00	1920.00
Notary Fees	12-1255	20.00	20.00
Peddler/Vendor Licenses	25-2503	175.00	175.00
Returned Check Charges	12-1255	0.00	0.00
Sign Permits	25-2590	25.00	25.00
Specifications	T-30	125.00	125.00
Special Use Permits	21-2110	0.00	0.00
Subdivision Fee	21-2110	0.00	0.00
Subdivision Ordinance	12-1255	0.00	0.00
Taxi Operator's Licenses	25-2507	550.00	550.00
Taxi Vehicle Licenses	25-2504	420.00	420.00
Tree/Stump Removal License	25-2508	180.00	180.00
Vital Statistics	16-1603	4468.00	4468.00
Zoning Ordinances	21-2110	0.00	0.00
Zoning Variances	21-2110	50.00	50.00
 OTHER REVENUE			
Riverwalk			
1127-2753	45.00		45.00
Auditorium			
1127-2752	0.00		0.00
Centennial Plaques			
1127-2705	0.00		0.00
Centennial Books			
1127-2656	40.00		40.00
 RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	38.66		38.66
 DISBURSEMENTS:		 \$13,278.48	 \$1,281.00
N.Y.S. Dept of Health	\$1,080.00	Check No 1278	
N.Y.S. Dept of Ag & Mkts	\$76.00	Check No 1279	
Total Paid Others:			\$1,156.00
 ADJUSTMENT: None			 \$0.00
Chamberlain (Spec. Deposits)	\$125.00	Check No 1280	
Chamberlain (Net Revenues)	\$13,278.48	Check No 1281	
Amount Due City Chamberlain:			\$13,403.48
			\$14,559.48

Dated at Plattsburgh, New York


Keith A. Herkalo,
City Clerk

09-Sep-13

Carlin, Beth

From: Mach1 Mustang <mach1scj@primelink1.net>
Sent: Friday, August 30, 2013 12:27 PM
To: Carlin, Beth
Subject: Waterfront Parking Lot

Hello Beth,

As President of the North Country Mustang Club, I would once again like to request the use of the Waterfront Parking Lot to hold our 14th Annual All Ford Show on July 27, 2014. Our Club members were very pleased with the use of the space this past July and the show participants had very high praise for the space as well.

We would want to park three to four camper trailers the afternoon before and to clear the lot then in preparation for the show. We would plan to be on site by 6 am on Sunday and hope to finish by 6 pm. We would expect 100 to 150 all Ford vehicles to be registered for the show with app. 200 owner/participants and app. 300 spectators. We request the ability to block and regulate the flow of traffic into the parking lot for participant vehicles only. We would like to allow participants to set up personal sun tents on the grassy areas behind the parking areas with the stipulation that no stakes be put into the ground – weights would be used instead to secure the tents as that seemed to work very well this year. We would need the use of electricity off certain available poles for lighting in campers, power for a DJ/announcer and a food vendor. We plan to set up a minimum of three club tents for administrative use throughout the show. Campers would be used for such administrative tasks as vote counting and staff relief. We understand that we would be responsible for renting additional portapotties for public use.

We would also like to note that we are a non-profit organization and annually donate a portion of the proceeds to designated local charities. We also solicit donations from area businesses to help support the show.

Thank you for your time and consideration in this matter. We appreciate all the assistance you and the other city officials gave to us this year. We hope with better weather to host an even nicer show next year!

Many thanks, Miles J. DeCoste

Background:

✓ No fishing Tournaments are scheduled that weekend verified with Chamber of Commerce.
✓ Spoke with city PD and DPW. They had no issues and are OK with event in 2014.



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

September 3, 2013

Mayor Donald Kasprzak and
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: KRISTOFER GUSHLAW

Dear Mayor Kasprzak and Councilors:

It is requested that authorization be given for Kristofer Gushlaw who is an Operator at the Water Pollution Control Plant, permission to attend the NYS DEC Grade 4 Management Course to obtain his operator Grade 4 license. The course is being given on October 28 thru October 30, 2013 respectively. Mr. Gushlaw currently possesses an Operator 3A license and by taking this course, he will upgrade his license to a Grade 4A (the highest license that can be attained).

This course is being given at SUNY Morrisville. Included with this letter is a registration form showing the dates of this course being given and the associated costs. Completion of this course will then allow Mr. Gushlaw to take his certifying exam in 2014.

Since this course is mandatory in order to become a certified Grade 4 Operator, Mr. Gushlaw can then obtain his Operators Grade 4 license. The cost of the course, lodging, travel and meals is approximately \$1,587.50, and the cost will be covered in the 2013 budget.

Should you have any further questions, please feel free to contact me.
Thank you.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Kristofer Gushlaw w/attachment
Jon Ruff w/attachment
Files (2)